

E-5

**PROCUREMENT OF GOODS
THROUGH
REQUEST FOR QUOTATION
(RFQ)/SHOPPING PROCEDURES**

*(For Contracts valued less than the
equivalent of US \$100,000 each)*

RFQ No: 01 /TNIAMP/AGRI/TRY/P IV /GOODS/24-25

Tender Floated on: 30.08.2024

Tender Opening on: 18.09.2024

June 2019

REQUEST FOR QUOTATIONS
Procurement of Goods under RFO/Shopping Procedures
Procurement Notice

Purchaser: Joint Director of Agriculture,Trichirappalli.

Contract title: Procurement of Seeds,Zinc sulphate,MN Mixtures ,Bio Fertilizers, Bio agents for TNIAMP- IPT Demonstrations.

RFQ No: 01 /TNIAMP/AGRI/TRY/P IV/GOODS/24-25

Date: 30.08.2024

Applicable Procurement Regulations Date: July 2016 revised August 2018

1. The Government of India has received financing from the World Bank in various currencies towards the cost of the Tamil Nadu Irrigated Agriculture Modernization Project and intends to apply part of the proceeds towards eligible payments under the contract for which this request for quotations is issued. The **Joint Director of Agriculture,Trichirappalli** invites quotations from eligible bidders for the following goods.

Brief Description of the Goods	Specifications	Quantity In Kilo grams/Lit res	Delivery Period	Place of Delivery	Installation Requirement if any
1.Green Manure-Daincha seeds	<i>Truthfully labeled Seeds Minimum seed germination-75%</i>	17600 kg	Within 15 days from receipt of supply order	Within Trichy district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this.	Nil

2.Certified seeds of Paddy suitable for samba season	<i>Minimum Seed Certification standards should be fulfilled. genetic purity-98% Minimum germination-80% Moisture -13%</i>	3520 kg	Within 15 days from issue of supply order/award of contract.	Within Trichy district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this.	Not Applicable
3.QUALITY SEEDS OF BLACK GRAM VAMBAN -8	<i>Minimum Seed Certification standards should be fulfilled. Physical purity-98% Minimum germination-75% Moisture -09%</i>	8800 kg	Within 15 days from receipt of supply order	Within Trichy district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this.	Nil
4. Certified or Truthfully labeled seeds of Sorghum ruling varieties.	<i>Minimum Seed Certification standards should be fulfilled. Physical purity-98% Minimum germination-75% Moisture -12%</i>	200 Kgs	Within 15 days from issue of supply order/award of contract	Within Trichy district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this.	Not Applicable

5.Neem based Bio pesticides	With 0.03% Azadirachtin	1150Lt (500 ml pack)	Within 15 days from issue of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	Not Applicable
6. Carrier based <i>Pseudomonas fluorescense</i>	With minimum of 2.5×10^8 cfu/gram with maximum of 20% moisture	132 Kgs (100 gm pack)	Within 15 days from issue of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	Not Applicable
7. Carrier based <i>Trichoderma viride</i>	With minimum of 28×10^6 cfu/gram with maximum of 20% moisture	2 kgs (100 gms pack)	Within 15 days from issue of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	Not Applicable

8.Zinc Sulphate- ZnSO4	<i>Specifications as per FCO1985 with Minimum of 21% Zinc</i>	11000 Kg	Within 15 days from issue of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	Not Applicable
9.Micro nutrient mixture – N0 II- Sorghum	<i>Specifications as per FCO1985with minimum of Ferrous Iro(As Fe)-5.70% Manganese (AS Mn)-9.15% Zinc (As Zn)-2.31% Borax (As B)-0.52% Copper (As Cu)- 1.00%</i>	250 Kgs (500 gm pack)	Within 15 days from issue of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	Not Applicable
10.Carrier based Bio fertilizer- Azospirillum Paddy	With minimum Of 5×10^7 cfu/gram with maximum of 20% moisture	11000 pockets of 200gm pockets.	Within 15 days from issue of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	Not Applicable
11.Carrier based Bio fertilizer- Azospirillum Others	With minimum Of 5×10^7 cfu/gram with maximum of 20% moisture	60 pockets of 200gm pockets.	Within 15 days from receipt of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	Not Applicable

12.Carrier based Bio fertilizer- Phosphobacteria	With minimum Of 5×10^7 cfu/gram with maximum of 20% moisture	11060 pockets of 200gm pockets.	Within 15 days from receipt of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	Not Applicable
13.Liquid Biofertilizers- Azospirillum others	With minimum Of 1×10^8 cfu/ml .	10 Lts (500 ml pack)	Within 15 days from receipt of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	
14.Liquid Biofertilizers- Phosphobacteria	With minimum Of 1×10^8 cfu/ml .	10 Lts. (500 ml pack)	Within 15 days from receipt of supply order.	Within Trichy district and to be supplied to the destinations as specified in the supply order.	

2. The Bidders may submit Quotations for any of the item.

3. This e-Procurement notice includes the terms and conditions applicable to submission of quotations; criteria for qualification, evaluation, and for award of supply order(s); and relevant forms to be filled by the bidders. Implementing Agency has not issued a separate RFQ document for this purchase. The e-Procurement notice including the terms and conditions etc. can be downloaded free of cost by logging on to the website <https://tntenders.gov.in> The bidders would be required to register in the website which is free of cost.

4 For submission of Quotation, the Bidder is required to have Digital Signature Certificate (DSC) from one of the Certifying Authorities authorized by Government of India for issuing DSC. Bidders can see the list of licensed CA's from the link (www.cca.gov.in). Bidders who

have not obtained the user ID and password for participating in e-procurement in this Project, may obtain the same from the website:

5. Quotations shall be submitted on <https://tntenders.gov.in> on or before 10.30 am on 18.09.2024. Any quotation or modifications to quotation received outside e-procurement system will not be considered. The electronic bidding system would not allow late submission of quotations. The Quotations will be opened online on 18.09.2024 at 12.30 pm, this can also be viewed by the bidders online. The electronic summary of quotation opening will be generated and uploaded online.
6. If the Purchaser's office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time.
7. Other details can be seen in the RFQ document. The Purchaser shall not be held liable for any delays due to system failure beyond its control. A Bidder requiring any clarification of the RFQ Document may notify the Purchaser online or may visit the office of the Purchaser at the address given below.

*Joint Director of Agriculture
O/O Joint Director of Agriculture
Mannarpuram
Trichy 620020
Tamilnadu, India
0431-2420554
jdatrichy@gmail.com*

**Joint Director of Agriculture,
Tiruchirappalli.**

RFQ No: 01 /TNIAMP/AGRI/TRY/P IV /GOODS/24-25

Date: 30.08.2024

Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework
2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on the www.tenders.tn.gov.in portal for information of all Bidders. Bidders should check on the portal, for any amendments to the terms and conditions.

3. The Quotation shall comprise the following:

- (a) Letter of Quotation;
- (b) Delivery Period Offered: List of Goods & Related Services indicating Bidder's offered delivery period in the prescribed Form;
- (c) Technical Specifications: confirmation that the offered Goods and Related Services conform to the required specifications;
- (d) Evidence in accordance with Clause 6 establishing Bidder's qualifications to perform the contract, if its quotation is accepted;
- (e) Performance Statement of supplies of similar goods made during the last 3 years, in the prescribed Format;
- (f) Complete address and contact details of the Bidder having the following information:

Name of Firm

Address for communication

Telephone No(s): Office

Mobile No.

Facsimile (FAX) No.

Electronic Mail Identification (E-mail ID)

- (g) Price Schedule (Quotation)

4. Quotation Prices

- a) The contract shall be for the full quantity for all items or for full quantity of each item, as specified in the Price Quotation Form.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST and any other taxes, which will be payable on the goods at the time of invoicing in connection with the sale, shall be shown separately. If these are only stated to be extra, such quotations are liable to be rejected. Wherever

these taxes are not shown, these will be assumed to have been included in the quoted price.

- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

5. **Conformity of Goods:** Bidder shall furnish, documentary evidence that the Goods conform to the technical specifications and standards, as relevant for example catalogue, warranty/ guarantee etc. of the manufacturer .

6. **Qualification of the Bidder:**

- (a) Bidder should have supplied goods of similar type (& capacity) at least 100% quantity during the previous financial years.
- (b) Bidder should possess a valid license permission issued by the competent authority.
- (c) The average annual turnover of the bidder calculated during the last three financial years should be minimum of five crores per annum.
- (d) The bidder should possess previous financial years participation in tenders for supply of similar items and should have been a successful tenderer and made 100 percent supplies.

The quotation shall comprise of Evidence establishing Bidder's qualifications to perform the contract, if its quotation is accepted. The bidder should submit the performance statement of supplies of similar goods made during the previous financial year in the prescribed format.

- (e) Details of supplies made during the previous financial years shall be submitted in the specified Proforma.
- (f) Supplies for any particular item in each quotation should be from one manufacturer only. Quotations offering supplies from different manufacturers for the same item in the quotation will be treated as non-responsive.

7. **Validity of Quotation:** Quotation shall remain valid for a period not less than 15 days after the deadline date specified for submission.

8. **Signing of Quotations:** The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.

9. **Quotation Submission:** The Letter of Quotation shall be filled, signed and submitted along with the Price Schedules that shall be furnished using the Forms available in this document.

10. **Opening and Evaluation of Quotations:** The Quotations will be opened on the specified date, time and place.

- (a) The Purchaser shall examine the quotation to determine whether the quotation (a) has been properly signed (Clause 8); b) meets the eligibility criteria (Clause 1); (c) conforms to all terms, conditions, technical specifications, warranty/guarantee etc.; and (d) the bidder has accepted the delivery schedule (Purchaser's Requirement Form 1).

- (b) Only Quotations that are substantially responsive to the RFQ document, and meet all Qualification Criteria shall qualify.
- (c) The evaluation shall be based on the total price of Goods and Related services at project site including GST and any other taxes, which will be payable on the finished goods at the time of invoicing.

11. **Award of contract:** The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- (a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- (b) The bidder whose quotation is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
- (c) 100%Payment shall be made within 15 days after delivery of the goods.Payment of GST and other taxes payablefor the goods at the time of invoicing, although already included in the total cost, will be at actual or the rate/amount of these taxes specified in the supply order, whichever is lower.
- (d) Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

Quotation Forms

Letter of Quotation

The Bidder must prepare the Letter of Quotation on stationery with its letterhead clearly showing the Bidder's complete name and address. The italicized text is for Bidder's guidance in preparing these forms and shall be deleted from the final products.

RFQ No: **01 /TNIAMP/AGRI/TRY/PHASE IV/GOODS/2024-25**

Our Reference: No..... Dated.....

To:
(Purchaser's name and address)

Subject: Supply of.....

Sir,

1. We, the undersigned, hereby submit our Quotation. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ Document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services *[insert a brief description of the Goods and Related Services];*
- (c) The total price of our Quotation, including any unconditional discounts offered is:
Total price of the Quotation
- [insert the total price of the quotation including GST and any other taxes, which will be payable on the finished goods, in words and figures];**
- (d) **Commissions, gratuities and fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Bidding process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate "none."]*
- (e) **Quotation Validity Period:** Our Quotation shall be valid for the period of 15 days, from the deadline fixed for the Quotation submission;
- (f) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank.
- (e) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices.

Yours faithfully,

Authorized Signature

Name & Title of Signatory _____

In the capacity of

[insert legal capacity of person signing the Letter of Quotation]

Name of Bidder _____

Address _____

Dated on _____ day of _____, _____ *[insert date of signing]*

FORMAT OF QUOTATION

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate ¹ at destination in Rs.	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
							In Figures	In Words
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
TOTAL including all taxes and duties								

Note: Evaluation shall be done for *each item separately*

¹ Any unconditional discounts if offered, shall be specified in this column along with the unit rates.

² Indicate each applicable tax separately.

**Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.*

We agree to supply the above goods in accordance with the technical specifications for a total contract price (including all taxes and duties) of Rs.(Amount in figures) (Rs... amount in words) within the period specified in the Request for Quotations.

We also confirm that the normal commercial warranty/guarantee of.....months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

Signature of Bidder

PROFORMA FOR PERFORMANCE STATEMENT

RFQ No. _____

Date of opening _____ Time _____ Hours

Name of the Bidder _____

<u>Order placed by</u> <u>(full address of</u> <u>Purchaser)</u>	<u>Order No.</u> <u>and date</u>	<u>Description and</u> <u>quantity of</u> <u>ordered Goods/</u> <u>equipment</u>	<u>Value of order</u>	<u>Date of completion of</u> <u>delivery</u>		<u>In case of Equipment, state</u> <u>if the equipment been</u> <u>satisfactorily functioning?</u> <u>(Attach a certificate from</u> <u>the Purchaser/Consignee)</u>
				As per contract	Actual	
1	2	3	4	5	6	8

Signature and seal of the Bidder

Purchaser's Requirement

LIST OF GOODS & RELATED SERVICES AND DELIVERY PERIOD

1. Purchase of Green manure -Daincha seeds

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Green manure - Daincha seeds	4000	Kgs	ADA,Musiri	15 days	
2	Green manure - Daincha seeds	5600	Kgs	ADA,Lalgudi	15 days	
3	Green manure - Daincha seeds	4000	Kgs	ADA,Manachanllur	15 days	
4	Green manure - Daincha seeds	4000	Kgs	ADA,Pullambadi	15 days	
		17600	Kgs			

- 1.All details should be filled in by Purchaser except for Colum 7.
2. Delivery Period offered by the Bidder should be filled in Column 7 by the Bidder.

2. Purchase of Certified Paddy seeds for samba season

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Certified Paddy seeds for samba season	800	Kgs	ADA,Musiri	15 days	
2	Certified Paddy seeds for samba season	1120	Kgs	ADA,Lalgudi	15 days	
3	Certified Paddy seeds for samba season	800	Kgs	ADA,Manachanllur	15 days	
4	Certified Paddy seeds for samba season	800	Kgs	ADA,Pullambadi	15 days	
		3520	Kgs			

1. All details should be filled in by Purchaser except for Colum 7.
2. Delivery Period offered by the Bidder should be filled in Column 7 by the Bidder.

3. Purchase of Sorghum seeds

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Quality seeds of Sorghum	200	Kgs	ADAMusiri	15 days	
		200	Kgs			

1. All details should be filled in by Purchaser except for Colum 7.
2. Delivery Period offered by the Bidder should be filled in Column 7 by the Bidder.

4. Purchase of Quality seeds of RFP-Blackgram

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Quaality seeds of black gram VBN-8	2000	Kgs	ADA,Musiri	15 days	
2	Quaality seeds of black gram VBN	2800	Kgs	ADA,Lalgudi	15 days	
3	Quaality seeds of black gram VBN	2000	Kgs	ADA,Manachanllur	15 days	
4	Quaality seeds of black gram VBN	2000	Kgs	ADA,Pullambadi	15 days	
		8800	Kgs			

5. **Purchase of Azadirachtin 0.03%**

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Azdirachtin 0.03%	300	Lts	ADA,Musiri	15 days	
2	Azdirachtin 0.03%	350	Lts	ADA,Lalgudi	15 days	
3	Azdirachtin 0.03%	250	Lts	ADA,Manachanllur	15 days	
4	Azdirachtin 0.03%	250	Lts	ADA,Pullambadi	15 days	
		1150	Lts			

6. Purchase of Pseudomonas

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Pseudomonas	30	Kgs	ADA,Musiri	15 days	
2	Pseudomonas	42	Kgs	ADA,Lalgudi	15 days	
3	Pseudomonas	30	Kgs	ADA,Manachanllur	15 days	
4	Pseudomonas	30	Kgs	ADA,Pullambadi	15 days	
		132	Kgs			

7.Purchase of T.viride

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	T.Viride	2	Kgs	ADAMusiri	15 days	
		2	Kgs			

8.

Purchase of Zinc Sulphate

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Zinc Sulphate	2500	Kgs	ADA,Musiri	15 days	
2	Zinc Sulphate	3500	Kgs	ADA,Lalgudi	15 days	
3	Zinc Sulphate	2500	Kgs	ADA,Manachanllur	15 days	
4	Zinc Sulphate	2500	Kgs	ADA,Pullambadi	15 days	
		11000	Kgs			

9.Purchase of MN Mixture-sorghum

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period <i>[to be provided by the Bidder]</i>
1	MN Mixture - Sorghum	250	Kgs	ADAMusiri	15 days	
		250	Kgs			

10. Purchase of Azospirillum paddy

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Azospirillum paddy	2500	Nos	ADA,Musiri	15 days	
2	Azospirillum paddy	3500	Nos	ADA,Lalgudi	15 days	
3	Azospirillum paddy	2500	Nos	ADA,Manachanllur	15 days	
4	Azospirillum paddy	2500	Nos	ADA,Pullambadi	15 days	
		11000	Nos			

11. Purchase of Azospirillum Others

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Azospirillum Others	60	Nos	ADAMusiri	15 days	
		60	Nos			

12. Purchase of Phosphobacteria

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period <i>[to be provided by the Bidder]</i>
1	Phosphobacteria	2560	Nos	ADA,Musiri	15 days	
2	Phosphobacteria	3500	Nos	ADA,Lalgudi	15 days	
3	Phosphobacteria	2500	Nos	ADA,Manachanllur	15 days	
4	Phosphobacteria	2500	Nos	ADA,Pullambadi	15 days	
		11060	Nos			

13. Purchase of Liquid Azospirillum

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Liquid Azospirillum Others	10	LTS	ADAMusiri	15 days	
		10	LTS			

14. Purchase of Liquid Phospho bacteria

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period [to be provided by the Bidder]
1	Liquid Phosphobacteria	10	LTS	ADAMusiri	15 days	
		10	LTS			

2. Technical Specifications

Detailed Technical Specifications and Standards [whenever necessary] and scope of services

[Insert detailed description of TS and scope of services each item or for each group of similar items]

”]

ATTACHMENT

OFFICE OF
.....

PURCHASE/SUPPLY ORDER

To:

M/s
.....
.....
.....
.....

Dear Sirs,

Sub: Supply of
.....

Ref: Request for Quotation no..... dated

1. Your quotation no.....of(Date) for the supply of **has been accepted. You are requested to** supply the following goods/equipment at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

Serial. No	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	GST*	Total Price (Rs.) including all taxes and duties
1						
2						
3						
4						
5						
			Total			

*GST and similar other taxes and duties applicable on finished goods. Indicate each applicable tax separately. Prices are based on destination.

- 2. Delivery Period..... days from the date of issue of this supply order.
- 3. Place of delivery
- 4. Consignee Address:
- 5. GST and other taxes and duties, if any will be reimbursed at actual rates paid on the date of supply or the rate/amount shown in 1. above, whichever is lower.
- 6. Standard Manufactures commercial Warranty/Guarantee shall be..... months from the date of delivery and acceptance.
- 7. Payment shall be made on delivery or within 15days of delivery; and acceptance of the goods/equipment.
- 8. Other terms and conditions are as under:
.....
.....

(Purchaser)

Date:

Place:

Name:

Designation:.....